

What is NE-KYC?

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NE-KYC is our solution for the verification of users who do not have a mobile-linked Aadhaar card or a Digital Signature Certificate (DSC). This solution is geared towards users who are based outside India and wish to electronically sign and notarise documents. You will be required to upload a copy of your passport for NE-KYC.

Process

The NE-KYC method involves 2 meetings when you sign up for the first time -

Meeting 1: KYC Verification (around 10-15 mins)

1. Please schedule your KYC verification meeting with NotarEase by emailing us at hello@notarease.com.
2. You should keep your Passport handy during the meeting.
3. We will authenticate you based on the details provided in your passport.
4. Upon completion of our review, we will verify your identity to proceed for signing and notarisation on NotarEase. You will be NE-KYC verified for future notarisation meetings as well.

Meeting 2: Signing and Notarisation (around 30 mins)

1. Once you are NE-KYC verified, you can proceed with scheduling your appointment with the Notary on NotarEase.
2. You can book your appointment by following [this process](#).
3. The Notary will verify your identity again during this meeting.
4. Once verified, you may proceed with signing the document on emSigner.

Notes:

1. You do not need to be KYC'd for future meetings. We may, however, decide to renew your KYC after a certain period of time, at our sole discretion.
2. The NE-KYC process is recommended for users who do not have an Aadhaar-linked mobile number or a USB token based Digital Signature Certificate. Aadhaar is a 12 digit individual identification number issued to residents of India.